

BEFORE THE BOARD OF SUPERVISORS

of the

SAN LUIS OBISPO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

_____ day _____, 20____

PRESENT: Supervisors

ABSENT:

RESOLUTION NO. _____

RESOLUTION APPROVING THE CSA 23 / AMWC / GARDEN FARMS CWD EMERGENCY INTERTIE PROJECT CONSTRUCTION CHANGE ORDER POLICY

The following Resolution is hereby offered and read:

WHEREAS, the Board of Supervisors ("Board") in accordance with the California State Public Contract Code (Public Contracts Code) will consider award of the construction contract for the County Service Area (CSA) 23 / Atascadero Mutual Water Company (AMWC) / Garden Farms Community Water District (CWD) Emergency Intertie Project (Contract No. 300536) (hereafter, the "Project"); and

WHEREAS, pursuant to Section 20142 of the Public Contracts Code, the Board may authorize a County Officer to order changes or additions in the work; and

WHEREAS, Exhibit "A," attached hereto and incorporated herein as though fully set forth, has been prepared to express said authorization; and

WHEREAS, the size of the construction contract for this Project requires the need for these policies; and

WHEREAS, it is in the public interest that the attached Exhibit "A" be adopted as the Construction Change Order Policy for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby finds and resolves:

1. Each and every "WHEREAS" statement, above is incorporated herein and made an express finding hereof; and

2. Exhibit "A," attached hereto and incorporated herein as though fully set forth, entitled the *CSA 23 / AMWC / Garden Farms CWD Emergency Intertie Project Construction Change Order Policy* (Policy) is approved; and

3. The Director of Public Works or his designee is hereby authorized to undertake all actions necessary to implement the attached Policy; and

4. The Director of Public Works or his designee is hereby authorized to approve Construction Contract Change Orders up to \$67,328, so long as any change or addition is deemed consistent with the proper completion of the Project under the sound discretion of the Director of Public Works or his designee, and so long as the change or addition does not exceed the maximum dollar amount allowed under Public Contracts Code Section 20142.

Upon motion of Supervisor _____, seconded by Supervisor _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted on the ____ day of _____, 20____.

Chairperson of the Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

(SEAL)

RITA L. NEAL
County Counsel

By: 
Assistant County Counsel

Dated: June 12, 2015

STATE OF CALIFORNIA, }
County of San Luis Obispo, ss.

I, _____, County Clerk and ex-officio Clerk of the Board of Supervisors of the San Luis Obispo County Flood Control and Water Conservation District, do hereby certify the foregoing to be a full, true and correct copy of an order made by the Board of Supervisors, as the same appears spread upon their minute book.

WITNESS my hand and the seal of said Board of Supervisors, affixed this _____ day of _____, 20 _____.

(SEAL)

County Clerk and Ex-Officio Clerk of the Board
of Supervisors

By _____
Deputy Clerk

Exhibit A

CSA 23 / AMWC / GARDEN FARMS CWD EMERGENCY INTERTIE PROJECT CONSTRUCTION CHANGE ORDER POLICY

The purpose of this policy is to identify change order authorization procedures required for the County Service Area (CSA) 23 / Atascadero Mutual Water Company (AMWC) / Garden Farms Community Water District (CWD) Emergency Intertie Project (Contract No. 300536) (hereafter, the "Project"). These procedures have been developed in conformance with applicable laws and regulations. The size of the construction contract for this Project requires the need for these policies.

Change Order Requirements

Requirements for change orders that apply to the Project include the following:

- All changes that change the contract price or the contract times from what is stated in the original contract documents must be supported by a written change order.
- Change orders which affect the schedule or cost of the project can only be authorized in writing by the Director of Public Works or his designee.
- Change orders must comply with all applicable laws and regulations.
- All change orders must address the effect of the change on project schedule and cost.

Non-Emergency Change Orders:

Single Item Change Order Maximum Amount = \$67,328.00;

The following procedures shall be followed prior to the approval of additional work for the Project.

- A. \$0 to \$67,328.00 - Individual change orders of up to \$67,328.00 require the written recommendation of the Public Works Department's Resident Engineer and written approval of the Director of Public Works or his designee.
- B. Greater than \$67,328.00 - Individual change orders of over \$67,328.00 require a written recommendation from the Public Works Department's Resident Engineer, a written recommendation from the Public Works Director or his designee, and specific authorization from the Board of Supervisors.